



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, February 18, 2019, 6:30 pm

MINUTES

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order at 6:30 p.m.

Present: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Absent:

Staff: Stacey Lunsford, Diane Jaroch, Claire Kinder-Tidwell

2. Consent Agenda

- a) Approval of minutes of the January 21, 2019 regular meeting*
- b) Acknowledgment of receipt of financial reports for FY 2018 and January 2019*
- c) Approval of payment of invoices for January 2019*
- d) Acknowledgment of receipt of statistical reports for January 2019*
- e) Acknowledgment of receipt of treasurer's reports for January 2019*

MSC Helmick/Winship to approve the consent agenda

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

3. Hearing of Citizen Comments

- a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

- a) Library Building Expansion Project ~ Update, no new information yet, no decisions have been made, but will be trying to visit two of Bear's sites in one day some time in March, Cudahy & Cedarburg – we will have to update our timeline
- b) Council and Community Communications ~ Discussion, annual report will be put on first meeting agenda in March 5
- c) Strategic Planning ~ Update, rough draft is coming along, final version to look at for

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, February 18, 2019, 6:30 pm

MINUTES

approval at March meeting

5. New Business

- a) Approval of the 2018 Annual Report ~ Action

MSC Singer/Winship to approve the 2018 Annual Report

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

- b) Review and re-approval of the Meeting Room policy ~ Action

MSC Helmick/Caldwell to re-approve the Meeting Room Policy with minor grammatical changes

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

- c) Review and approval of new Book Club policy ~ Action

MSC Singer/Pepler to approve the new Book Club policy

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

6. Staff & Board Reports

- a) Director's Report – see attached
b) Adult Services Report – see attached
c) Youth Educational Services Report – see attached
d) Programming & Makerspace Librarian Report – see attached, and staff will probably work on more passive programming for January 2020, since there much programming this year was disrupted by bad weather
e) Board reports – Winship mentioned that Dolly Parton Imagination program is looking to partner with the library to take more books (such as a Free Little Library) out to neighborhoods where kids can't get transportation to the library

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, February 18, 2019, 6:30 pm

MINUTES

7. Board member requests for future agenda items - none
8. Confirmation of next meeting on March 18, 2019, 6:30 pm
9. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

MSC Helmick/Singer to move into closed session

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

Item to be discussed:

- a) Review of performance evaluation for the Library Director

Closed session ended at 7:16

Minutes respectfully submitted by Brienne Diebolt-Brown on 2/18/2019

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.