



**Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
Community Room  
Monday, October 19, 2015, 6:30 pm**

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order..... 6:30 pm
2. Monthly Reports.....6:31 pm
  - a) Approval of minutes of the September 21, 2015 regular meeting
  - b) Acknowledgment of receipt of financial reports for August 2015
  - c) Acknowledgment of receipt of financial report of special revenue fund receipts for September 2015
  - d) Approval of payment of invoices for September 2015
  - e) Acknowledgment of receipt of statistical reports for September 2015
  - f) Acknowledgment of receipt of treasurer's reports for September 2015
3. Hearing of Citizen Comments
  - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
4. Old Business.....6:40 pm
  - a) Council and Community Communications ~ Discussion
5. New Business.....6:45 pm
  - a) 2016 Budget ~ Action
  - b) Proof of mailing address policy change ~ Action
  - c) Review of Collection Development policy ~ Action
  - d) Records Retention Policy revision ~ Action
  - e) Why Wisconsin Needs Libraries More than Ever webinar ~ Discussion
  - f) Board engagement with the Friends of the Library ~ Discussion
  - g) Library events outside the library ~ Discussion
  - h) Review of *Trustees Essentials* Chapter 14 ~ Discussion
6. Staff & Board Reports..... 7:30 pm
  - a) Director's Report
  - b) Adult Services Report
  - c) Youth Educational Services Report
  - d) Board member reports
7. Board member requests for future agenda items
8. Confirmation of next meeting on November 16, 2015, 6:30 pm
9. Adjourn to closed session, NOT TO RECONVENE, pursuant to Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - a) Item to be discussed: Library building expansion project investors

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.