



**Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
Community Room  
Monday, February 20, 2017, 6:30 pm**

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order
2. Consent Agenda
  - a) Approval of minutes of the December 19, 2016 regular meeting\*
  - b) Acknowledgment of receipt of financial reports for November & December 2016\*
  - c) Acknowledgment of receipt of financial report of special revenue fund receipts for December 2016 & January 2017\*
  - d) Approval of payment of invoices for December 2016 & January 2017\*
  - e) Acknowledgment of receipt of statistical reports for December 2016 & January 2017\*
  - f) Acknowledgment of receipt of treasurer's reports for December 2016 & January 2017\*
3. Hearing of Citizen Comments
  - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
4. Old Business
  - a) Library Building Expansion Project ~ Update
  - b) Council and Community Communications ~ Discussion
5. New Business
  - a) Review of 2016 Goals and Objectives ~ Discussion
  - b) Marketing opportunities in collaboration with UW-W graphic arts students ~ Discussion
  - c) Review and approval of Public Records Request Policy ~ Action
  - d) 2016 Annual Report from the Friends of the Library
  - e) Review and approval of the revised Homebound Program Policy ~ Action
  - f) Request to put a Little Free Pantry in the Library Vestibule ~ Action
  - g) Review and approval of the 2016 State Annual Report ~ Action
  - h) Report on Wisconsin Trustee Training: "Ensuring Director Success" (Helmick)
6. Staff & Board Reports
  - a) Director's Report

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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- b) Adult Services Report
  - c) Youth Educational Services Report
  - d) Board member reports
7. Board member requests for future agenda items
  8. Confirmation of next meeting on March 20, 2017, 6:30 pm
  9. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Items to be discussed:

1. Review of performance evaluation for the Library Director

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