



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Community Room
431 W. Center Street
Whitewater, WI 53190
Monday, January 20, 2020, 6:30 p.m.

Our Mission: We will have the space and the staff to do the things that you want
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES DECEMBER 16 2019.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[CASH RECEIPTS - DECEMBER 2019.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[INVOICES - DECEMBER 2019.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - DECEMBER 2019.PDF](#)
[STATISTICS REPORT - FINAL 2019.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - DECEMBER 2019.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however,

citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

The Library Expansion Exploration Committee met on Thursday, January 16 to discuss the Request for Qualifications for architectural firms. A verbal report will be given at the trustees meeting.

Documents:

[RFQ FOR ARCHITECTS.PDF](#)

4.II. Approval Of The Final Draft Of The 2020 Strategic Plan Activities

Documents:

[2020 STRATEGIC PLAN ACTIVITIES - FINAL DRAFT.PDF](#)

5. New Business

5.I. Approval Of The 2020 Contract For County Library Services For Jefferson County

This is the annual contract which must be approved and signed by both the library board and the city council. Council approval has already been given.

Documents:

[CONTRACT FOR COUNTY LIBRARY SERVICES - JEFFERSON 2020.PDF](#)

6. Staff & Board Reports

6.I. Library Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - DECEMBER 2019.PDF](#)

6.II. Adult Services Report

Documents:

[ADULT SERVICES REPORT - DECEMBER 2019.PDF](#)

6.III. Youth Educational Services Report

Documents:

[YOUTH SERVICES REPORT - DECEMBER 2019.PDF](#)

7. Board Reports

8. Board Member Requests For Future Agenda Items

9. Confirmation Of Next Meeting

February 17, 2020, 6:30 p.m.

10. Adjournment Into Closed Session

- I. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed:

- a) Performance evaluation for the Library Director

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the

Library Director (473-0530) 72 hours prior to the meeting.