



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, March 17, 2014, 6:30 pm

Present: Richard Helmick, Sharon Knight, Anne Hartwick, Sally Watson, Julie Caldwell, Jim Winship, Danielle Hudson **Absent:** none

Administrative Staff Present: Stacey Lunsford, Diane Jaroch, Cathy Bloom

1. President Anne Hartwick called the meeting to order at 6:32 p.m.
2. PRESENTATION
 - a) Master Visioning and Planning Report by Rick McCarthy of Library Vision
3. CONSENT AGENDA The consent agenda was approved as presented. MSC (Winship/Helmick) Knight, Hartwick, Watson, Caldwell, Hudson. Noes: None
4. Acknowledgment of receipt of circulation, service, Mango, and Boopsie and statistics reports for February 2014 were accepted as presented. MSC (Knight/Winship) Helmick, Hartwick, Watson, Caldwell, Hudson. Noes: None
5. Acknowledgment of receipt of treasurer's reports for February 2014 were accepted as presented. MSC (Winship/Hudson) Helmick, Knight, Hartwick, Watson, Caldwell. Noes: None
6. HEARING OF CITIZEN COMMENTS none
7. OLD BUSINESS
 - a) Library Building Expansion Project ~ A motion was made to accept the conceptual plan. MSC (Winship/Helmick) Knight, Hartwick, Watson, Caldwell, Hudson. Noes: None
 - b) Council and Community Communications ~ Discussion about bringing the building project in its current development to the city council meeting.
8. NEW BUSINESS
 - a) SHARE Consortium ~ The Consortium will be dissolved as of 2015. Costs will be the same for the coming year. Services will be affected by this change.
 - b) Action on Agreement between Library Board and Decedent's Estate, relating to donation of funds to Irvin L. Young Memorial Library. A motion was made to accept the agreement between the library board and the Corinne E. Forester estate. MSC (Winship/Helmick) Knight, Hartwick, Watson, Caldwell, Hudson. Noes: None
9. DIRECTOR'S REPORT
 - a. The makerspace room is nearly ready! Susan Kay worked all day Friday to get our equipment set up. We will set a date for an opening and put out the appropriate publicity.
 - b. I completed my sixth class and final core course in the Certified Public Library Administrator program this month. This was Organization and Personnel Management. I have one more elective class to take for my certificate.
 - c. I attended the Jefferson County Library Service meeting on Wednesday, March 5. Fort Atkinson was again selected as the county resource library for 2015. Their new director starts on March 24.
10. ADULT SERVICES REPORT
 - a. We had 3 people attend the Maker Monday program on February 17th. Participants made slippers out of old sweaters.
 - b. We had 8 people attend Yoga with Kelly on February 25th.

- c. The Antique appraisal program on February 26th with Mark Moran was a big hit. We had 50 people in attendance. Mark Moran was very knowledgeable and entertaining. We plan to have him back in the Fall for an evening program.
 - d. We had a second Affordable Care Act informational program on February 26th with 2 people attending.
 - e. Crime Club met on February 26th and discussed the book *Hanging Hill* by Mo Hayder. 10 people attended and the discussion was very lively.
 - f. I proctored four exams during the month of February.
 - g. There were two Book a Librarian sessions in February.
11. YOUTH SERVICES REPORT
- a. Storytime: Attendance for February totaled 290. I did cancel 2 storytimes: one because of weather and the other for sick time.
 - b. Lego Club: 18 people attended Lego Club.
 - c. The Snow Dogs Program was held on Saturday, February 15, 2014. This year was a huge success with over 75 people in attendances. We received many thanks from both the dog owners and the library patrons.
 - d. I attended a youth services workshop on Thursday, February 27, 2014. It was decided to hold another Horicon Family Fun Night at the Horicon Marsh. This program is in conjunction with the Summer Reading Program. Sherry Ponte I and I will be on the committee again. No date for this event has been scheduled yet.
 - e. I did a reading program for the month of February entitled "Pete the Cat." 34 children of all ages signed up. Upon completion, each child received a pair of shoelaces. Each child, who could tie his/her shoes, also received a piece of chocolate. We used the small display case to promote this reading program. There was also a guessing game- How many buttons in the jar? Pete the Cat is a popular picture book series. He is a blue cat who loves his shoes and his groovy buttons.
 - f. The summer assistant position was offered to Anna O'Conner. Anna has been helping me for the past six months or so. She volunteers every Wednesday and Friday afternoon. We have been so impressed with her performance and behavior that we offered her the position, and she has accepted. She continues to volunteer twice a week and will begin work as the assistant the beginning of May.
12. Board member reports ~ None
13. Board member requests for future agenda items ~ Request for a plan for the Kraege papers collection.
14. Confirmation of next meeting on April 21, 2014, 6:30 pm
15. Adjournment at into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Item to be discussed: (1) Annual evaluation of the library director
Anne requested a closed session meeting on April 14th @ 6:30.

Minutes submitted by Sally Taylor Watson, Board of Trustees Secretary

Sally Taylor Watson