

Irvin L. Young Memorial Library  
431W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
White Memorial Room  
Monday, August 19, 2013, 6:30pm

**Present:** Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Sally Watson, Julie Caldwell, Jim Winship **Absent:**

**Administrative Staff Present:** Stacey Lunsford, Diane Jaroch, Cathy Bloom

**Also Present:**

1. President Anne Hartwick called the meeting to order at 6:29 p.m.
2. The consent agenda was approved as presented. MSC (Knight /Winship) Ayes: Helmick, Knight, Hudson, Hartwick, Watson, Caldwell, Winship Noes: None.
3. The circulation, service, and Mango statistics reports for May 2013 were acknowledged and accepted as presented. MSC (Winship/Helmick) Ayes: Knight, Hudson, Hartwick, Watson, Caldwell Noes: None.
4. The circulation, service, and Mango statistics reports for May 2013 were acknowledged and accepted as presented. MSC (Caldwell/Hudson) Ayes: Helmick, Knight, Hartwick, Watson, Winship Noes: None.
5. Citizen input regarding matters not on agenda; no action at this meeting.
6. OLD BUSINESS
  - a) Library Building Expansion Project- Stacy discussed progress and will be finding comparable university towns. The Library is much more than circulating books. How are library services changing?
  - b) Council and Community Communications- Richard suggested giving the City Council a report on the changing roles of today's libraries.
  - c) System Planning- Focus groups meeting was well attended. Suggestions included providing coffee, adding a fireplace and improvements to the children's and young adult sections.
7. NEW BUSINESS
  - a) Review and re-approval of Public Records Request policy -Action MSC (Caldwell/Winship) Ayes: Helmick, Knight, Hudson, Hartwick, Watson Noes: None.
  - b) FY2014 Budget —Stacy will make changes to present process of doing the budget and present at a future date. A move was made that the board recommend the reinstatement of as many lost Saturday hours as possible. Helmick/Hudson Ayes: Knight, Hartwick, Watson, Caldwell, Winship Noes: None.
  - c) Landscaping – Remove dead and dying shrubbery. Suggested master gardener help with the landscaping. Motion made to approve installation of memorial tree in honor of Fred Kraege. Richard/Winship Ayes: Helmick, Knight, Hudson, Hartwick, Watson, Caldwell, Winship Noes: None.
  - d) Request from local author to reproduce postcards from the Library's collection in his books – Action Grant permission to use the collection. MSC (Helmick/ Caldwell) Ayes: Knight, Hudson, Hartwick, Watson, Winship Noes: None
8. DIRECTOR'S REPORT As Submitted by Stacey Lunsford
  - a) The Boopsie app is now complete and ready for launch. We will be sending out press releases and adding it to our website as soon as possible.
  - b) We have drawings for a possible re-vamp of the staff workroom to create more efficient, ergonomic, productive spaces for the staff who work back there on a regular basis. We will

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continue to work with Embury, Ltd., a company that specializes in furniture for libraries to come up with a quote and possible plan.

ADULT SERVICES REPORT --As submitted by Diane Jaroch

- a) I attended a meeting at the Lomira Quadgraphics Community Library on July 16 concerning the LSTA Grant the Mid-Wisconsin Library System is applying for to create a Mobile Makerspace. There are currently six libraries. Brienne Brown is writing the LSTA grant which is due September 15.
- b) On July 19 I had the pleasure of touring the Milwaukee Makerspace with Deborah Blackwell, Tami Brodnicki, Brienne Brown, Jim Caldwell, Michael Gay, and Geoff Hale. Whitewater is interested in creating a complementary makerspace that would work with the library on various activities and workshops. David Buggs, a key member of the Milwaukee Makerspace was gracious enough to give us a detailed tour.
- c) Unfortunately I was forced to cancel the last Adult Summer Reading event due to lack of interest. The program was to be held on August 1. Jeanne Christensen, a horticulturist from Waterford was going to assist us in creating a planter from an old book. The library was charging a fee of \$15 for supplies and perhaps this kept patrons from registering. Patrons needed to register a week in advance so they could pick up their book in order to prepare it for the class.
- d) I had 51 people sign-up for the Adult Summer Reading Program. There were 12 weekly winners, 2 grand prize winners and a total of 172 books were read. The grand prizes were a Nook Simple and a Polaroid digital camera.
- e) Cathy and I will be implementing a new program called Maker Monday on September 23<sup>rd</sup>. We have on Maker Monday planned each month through 2013. This will be for middle school ages through adulthood. We have our themes planned out for each month and are eager to see how well received this program will be. We will be altering the days and times. We have the programs so they aren't the same Monday each month and they aren't at the same time each month.
- f) I have booked the author Katherine Perreth for Thursday, September 19 at 7:00 p.m. She will be discussing her book "Making Lemonade with Ben: The Audacity to Cope." Bunny Schoen will be presenting a Basket Making Workshop on September 27<sup>th</sup> from 9:00 until 3:00 p.m.
- g) The Big Read will kick off on September 21<sup>st</sup>. The book will be Ray Bradbury's "Fahrenheit 451."
- h) Crime Club starts up again on September 25<sup>th</sup>. We will be discussing "The Shape of Water" by Andrea Camilleri.

10. YOUTH SERVICES REPORT--As submitted by Cathy Bloom

- a) As I prepared the final statistics for the summer, I realized that instead of six complete weeks of programming and the final week of special programs, this year we had five complete weeks of programming with the final week of special events. This may be a factor as to why our June statistics were down.
- b) Programs offered for this year's Dig into Reading summer reading program were 3 weekly storytimes, movies, 6 performers including an ice cream social, 5 Tuesday @ 2:00, and a sleepover. Tuesdays @ 2:00 include activities, games, crafts, and snacks. The young adults

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programs were a gaming night, a movie, 1 performer, Battle of the Books, and a field trip. Also many young adults volunteered their time in assisting with the various children's programs. We always have lunch at Pizza Hut at the end of the summer reading program to show our appreciation for their involvement. In addition to our programs here at the library, there was Family Fun Night held at Horicon.

- c) For the actual reading program, 1087 completed reading records were returned to the library. Each completed record represented at least 2 hours of reading and 2 or 3 special activities. I enjoy seeing all of the prairie dogs encircling the library.
- d) As always, I have begun planning for next year – what worked best and what could be done better. Plans are also underway for the fall – winter 2013 session. In addition, Diane and I are collaborating on a new program, Maker Mondays, geared for middle school age children through adults.

- 11. Board member reports: Jim Winship suggested several possibilities of new electronic applications in the library.
- 12. Board member requests for future agenda items. NONE
- 13. Confirmation of next meeting on September 16, 2013, 6:30pm
- 14. The meeting was adjourned at 7:41 p.m. MSC (Knight/Winship) Ayes: Helmick, Knight, Hudson, Hartwick, Watson, Caldwell, Winship Noes: None.

Minutes submitted by Sally Taylor Watson, Board of Trustees Secretary

