

Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
White Memorial Room  
Monday, November 18, 2013, 6:30 pm

**Present:** Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Jim Winship, Sally Watson  
**Absent:** Julie Caldwell

**Administrative Staff Present:** Stacey Lunsford, Diane Jaroch

**Also Present:**

1. President Anne Harwick called the meeting to order at 6:31p.m.
2. The consent Agenda was approved as presented. MSC(Winship/Knight) Ayes: Helmick, Harwick, Caldwell, Winship, Watson. Noes: None
3. Acknowledgment of receipt of circulation, service, Mango, and Boopsie statistics
4. Reports for October 2013 were accepted as presented MSC(Helmick/Hudson) Ayes: Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Jim Winship, Sally Watson  
Noes: None
5. Acknowledgment of receipt of treasurer's report for October 2013 MSC(Winship/Helmick)  
Ayes: Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Jim Winship, Sally Watson  
Noes: None
6. Citizen input regarding matters not on agenda; no action at this meeting
7. OLD BUSINESS the order has been placed for new furniture in the workroom. An update for equipment is in the plan. A new free library is ready to install and is on display in the lobby.
  - a) Library Building Expansion Project ~ Report No news
  - b) Council and Community Communications ~ Discussion Jim identified the need for improvement to the budget presentation documentation. CIP also needs acknowledgment of capital improvements. Anne will attend the council meeting tomorrow night.
  - c) 2014 Budget ~ Report
8. NEW BUSINESS
  - a) 2014 Goals and Objectives draft ~ Discussion
  - b) Discussion and preliminary development of mission statement. Suggested goals to expand the size of the current facility, establish a Makerspace program, provide opportunities for creative expression, and increase the library membership to provide resources to meet the needs of today's library patrons. Board members will make further progress by online discussion before the next meeting.
  - c) Contract for Jefferson County Library Services ~ Movement made to approve the contract. MSC(Helmick/Winship) Ayes: Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Jim Winship, Sally Watson  
Noes: None
  - d) Memorandum of Agreement between Lakeshores Library System and Irvin L. Young Memorial Library ~ Movement to approve the contract. MSC(Helmick/ Winship) Ayes: Richard Helmick, Sharon Knight, Danielle Hudson, Anne Hartwick, Jim Winship, Sally Watson  
Noes: None
  - e) WLA Conference ~ Report by Stacy, La Crosse public library started a seed lending library. Information was shared on starting a similar program here.
  - f) Strive app ~ Will be coming back in January.
9. DIRECTOR'S REPORT as presented by Stacey Lunsford
  - a) I attended a meeting of the Mid-Wisconsin portion of the System Merge Committee in Horicon on October 30. Despite a general feeling among the Mid-Wisconsin

- trustees that now is not the time to consider a merger; we had a full committee meeting on Wednesday, November 6 here in Whitewater where we heard reports from the auditor and from Bud Gayheart, Director of the Center for Innovation & Business Development at UW-Whitewater. The committee voted to have Mr. Gayheart do a feasibility study for us before the end of the year.
- b) I will be attending a Directors' Council meeting on Thursday, November 14, and will report on that at the board meeting.
10. ADULT SERVICES REPORT as presented by Diane Jaroch
- a) The library's book discussion for Fahrenheit 451 by Ray Bradbury was on October 1.
  - b) We had a staff work day on October 11th and I was able to clean up the information desk area and weed books from the collection.
  - c) I attended Crime Club on October 23. We discussed the book The Quiet Game by Greg Iles and had a lively discussion. Several new people have joined the group. There were 10 people in attendance.
  - d) Author Alexis Moon (Marlene Molisee) discussed her book The Haunting of a Widow on October 25 and signed copies for those who were interested. There were over 20 people in attendance.
  - e) We had four people attend our Maker Monday program on October 28. The theme for this session was Monster Maker Monday. Attendees had a chance to use the Circuit die cutting machine to make monster shapes. The next Maker Monday will be on November 25 at 4:30 p.m.
  - f) I attended a Generations webinar at City Hall with Stacey on October 31.
  - g) I proctored two online exams during the month of October.
  - h) She is taking a continuing education class on makerspace resources.
11. YOUTH SERVICES REPORT as submitted by Cathy Bloom
- a) Storytime: Fifteen Storytime sessions were held in October. Attendance was 369. During the week of Halloween, children wore their Halloween costumes to Storytime. Following our Storytime tradition, all three sessions went into the library and scared the librarians.
  - b) Lego Club was held on October 15 and 28 children attended.
  - c) The special program for October was Candy Land. Approximately 176 people attended this program. Special kudos to Sherry Pontel for all of her help with this program.
  - d) The Home Schooling group went on a field trip to the Whitewater Fire Dept in October. Firefighters gave the group a tour of the station, the fire trucks and the ambulance. At the end of the tour, the firefighters had a fire call. The children were quite excited to see the firefighters put on their gear and drive off in the fire trucks with the sirens going.
  - e) Diane and I did another Maker Monday featuring monster cards and pictures.
  - f) Diane and I did the large display case for Thanksgiving.
12. Board member reports—none.
13. Board member requests for future agenda items—none.
14. Confirmation of next meeting on December 16, 2013, 6:30 p.m.
15. Meeting was adjourned at 8:10 p.m.

Minutes submitted by Sally Taylor Watson, Board of Trustees Secretary

