



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, November 19, 2018, 6:30 pm

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order by President Hartwick at 6:31

Present: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate)

Absent: Jim Winship

Staff: Stacey Lunsford, Diane Jaroch, Claire Kinder-Tidwell

2. Consent Agenda

- a) Approval of minutes of the October 15, 2018 regular meeting*
- b) Acknowledgment of receipt of financial reports for October 2018*
- c) Approval of payment of invoices for October 2018*
- d) Acknowledgment of receipt of statistical report for October 2018*
- e) Acknowledgment of receipt of treasurer's reports for October 2018*

MSC Singer/Helmick to approve the consent agenda

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

3. Hearing of Citizen Comments

- a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

- a) Library Building Expansion Project ~ Update
 - Dec. 7 is deadline
- b) Council and Community Communications ~ Discussion
 - Hartwick will be representing library on Nov. 27 for Public Hearing and Adoption
- c) Strategic Planning ~ Update
 - Dec. 4, webinar review
 - January meeting, first draft of strategic plan

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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- February, possibly finalize strategic plan

5. New Business

- a) 2019 budget ~ Action

MSC Helmick/Caldwell to approve Budget

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Peppler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

- b) Approval of the 2019 Annual Addendum to the Bridges Library System Member Library & CAFÉ Agreements ~ Action

MSC Singer/Peppler to approve 2019 Annual Addendum to Bridges System policy

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Peppler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

- c) Approval of the 2019 Lakeshores Library System Memorandum of Agreement ~ Action

MSC Helmick/Caldwell to approve Lakeshores System Memorandum

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Peppler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

- d) Approval of the 2019 Contract for the County Library Services from Jefferson County ~ Action

MSC Helmick/Singer to approve Contract for County Library Services Jefferson County

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Peppler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

- e) Review and re-approval of the Collection Development policy ~ Action

MSC Helmick/Peppler to approve Collection Development Policy

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Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate)

Nays: None

6. Staff & Board Reports
 - a) Director's Report – see attached
 - b) Adult Services Report – see attached
 - c) Youth Educational Services Report – see attached
 - d) Programming & Makerspace Librarian Report – see attached
 - e) Board reports – see attached
7. Board member requests for future agenda items – Get an update from the Friends of the Library
8. Confirmation of next meeting on December 17, 2018, 6:30 pm
9. Adjournment at 6:58 p.m.

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