



Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
Community Room  
Monday, June 18, 2018, 6:30 pm

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order at 6:30 p.m. by President Hartwick

Present: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Patrick Singer, Jim Winship

Absent: Richard Helmick, Cory Pepler, Teresa Golembiewski (Alternate), and Jaime Weigel (Alternate)

Staff: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer, Claire Tidwell

2. Consent Agenda

- a) Approval of minutes of the May 21, 2018 regular meeting\*
- b) Acknowledgment of receipt of financial reports for May 2018\*
- c) Approval of payment of invoices for May 2018\*
- d) Acknowledgment of receipt of statistical report for May 2018\*
- e) Acknowledgment of receipt of treasurer's reports for May 2018\*

MSC Winship/Singer to approve the consent agenda as presented

Ayes: Caldwell, Diebolt-Brown, Hartwick, Singer, Winship

Nays: None

3. Hearing of Citizen Comments

- a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
- b) No citizen comments made

4. Old Business

a) Library Building Expansion Project

1. Report on Library Marketing Committee meeting with the City Manager, process of working on a Public/Private partnership RFP for developers, created a draft proposal, committee meeting again in June (going to speak to the CDA on June 28), July 16 discuss draft with ILYML board,

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

***It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.***

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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August 20 present RFP to board for approval, tentatively plan to present to Common Council on August 21, plan to send RFP out by mid-September,

- b) Council and Community Communications ~ nothing to report
- c) Strategic Planning ~ Action

MSC Winship/Diebolt-Brown approve the contract for the strategic plan not to exceed \$6175.00

Ayes: Caldwell, Diebolt-Brown, Hartwick, Singer, Winship

Nays: None

5. New Business

- a) Development of Library “Elevator Pitch” ~ Discussion, Claire Tidwell and Jim Winship will brainstorm some more ideas in addition to board discussion
- b) Reapproval of the Unattended Child policy ~ Action

MSC Caldwell/Singer to approve the Unattended Child policy

Ayes: Caldwell, Diebolt-Brown, Hartwick, Singer, Winship

Nays: None

6. Staff & Board Reports

- a) Director’s Report (See attached)
- b) Adult Services Report (See attached)
- c) Youth Educational Services Report (See attached)
- d) Programming & Makerspace Librarian Report (See attached) – grant approved
- e) Board member reports (none)

7. Board member requests for future agenda items

- a) Continuation of elevator pitch/messaging
- b) Suggestion to take 5-7 minutes in next board meeting to see a demonstration of Cricket machine for the makerspace

8. Confirmation of next meeting on July 16, 2018, 6:30 pm

9. Adjournment at 7:23 p.m.

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