



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, January 15, 2018, 6:30 pm

1. Call to Order at 6:32 pm by Vice President Helmick

Present: Julie Caldwell, Brienne Diebolt-Brown, Chris Grady, Richard Helmick, Jim Winship, Teresa Golembiewski (Alternate), and Jaime Weigel (Alternate)
Absent: Cory Pepler, Anne Hartwick
Staff: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer

2. Consent Agenda

- a) Approval of minutes of the December 18, 2017 regular meeting*
- b) Acknowledgement of receipt of financial reports for December 2017*
- c) Approval of payment of invoices for December 2017*
- d) Acknowledgment of receipt of statistical report for December 2017*
- e) Acknowledgment of receipt of treasurer's reports for December 2017*

MSC Winship/Grady to approve the consent agenda as presented

Ayes: Caldwell, Diebolt-Brown, Grady, Helmick, Winship, Golembiewski, Weigel

Nays: None

3. Hearing of Citizen Comments

- a) No citizen comments made

4. Old Business

- a) Library Building Expansion Project ~ Discussion
 1. We are waiting until March for more information
- b) Council and Community Communications ~ Discussion
 1. Stacey has nothing until annual report is approved next month

5. New Business

- a) Permission to close the Library for two hours on Friday, February 16 for the employee appreciation luncheon so that staff may attend ~ Action
 1. 11:45-1:45, Susan Willmann recognized for 15 years of service Vi DeWind will be recognized for being longest serving city employee.

MSC Winship/Caldwell to approve the closing of the library as specified

Ayes: Caldwell, Diebolt-Brown, Grady, Helmick, Winship, Golembiewski, Weigel

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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Nays: None

6. Staff & Board Reports

- a) Director's Report
- b) Adult Services Report
- c) Youth Educational Services Report
- d) Programming & Makerspace Librarian Report
- e) Board member reports
 1. Trustee webinar report ~ Anne Hartwick, table for next meeting
 2. First Winter Market was a success and increased traffic in the library collection side to 306 (usually an average of 120)

7. Board member requests for future agenda items

- a) None

8. Confirmation of next meeting on February 19, 2018, 6:48 pm

9. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed:

- a) Review of performance evaluations for the Library Director

Roll call vote to proceed to closed session:

Caldwell: aye
Diebolt-Brown: aye
Grady: aye
Helmick: aye
Winship: aye
Golembiewski: aye
Weigel: aye

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