



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, December 17, 2018, 6:30 pm

MINUTES

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order at 6:31 p.m.
Present: Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship
Absent: Julie Caldwell, Cory Pepler
Staff: Stacey Lunsford, Diane Jaroch, Claire Kinder-Tidwell
2. Consent Agenda
 - a) Approval of minutes of the November 19, 2018 regular meeting*
 - b) Acknowledgment of receipt of financial reports for November 2018*
 - c) Approval of payment of invoices for November 2018*
 - d) Acknowledgment of receipt of statistical report for November 2018*
 - e) Acknowledgment of receipt of treasurer's reports for November 2018*

MSC Singer/Winship to approve the consent agenda

Ayes: Brienne Diebolt-Brown, Anne Hartwick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship
Nays: None

3. Hearing of Citizen Comments
 - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
4. Old Business
 - a) Library Building Expansion Project ~Update
 1. Meeting to go over proposals will occur tomorrow morning
 - b) Council and Community Communications ~ Discussion
 1. 2019 budget approved
 - c) Strategic Planning ~ Discussion of Mission Statement and Values

5. New Business

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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- a) Approval of Closed Days and Holidays for 2019 ~ Action

MSC Helmick/Winship to approve Closed Days and Holidays

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

- b) Review and re-approval of the Inappropriate Behavior policy ~ Action

MSC Singer/Helmick to approve Inappropriate Behavior Policy

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

6. Staff & Board Reports

- a) Director's Report – see attached
- b) Adult Services Report – see attached
- c) Youth Educational Services Report – see attached
- d) Programming & Makerspace Librarian Report – see attached
- e) Board reports – see attached

7. Board member requests for future agenda items

8. Confirmation of next meeting on January 21, 2019, 6:30 pm

9. Adjournment at 7:24 p.m.

Minutes respectfully submitted by Brienne Diebolt-Brown on 12-17-2018

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