



Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Special Meeting  
Community Room  
Monday, August 28, 2017, 6:30 pm

1. Call to Order by President Hartwick at 6:30pm
2. Presentation and discussion with Anders Dahlgren of Library Planning Associates regarding the updated space needs assessment and building program narrative
  - a) Dahlgren reminded Board of the history and timeline of Library Planning Associates' work with the library.
  - b) He outlined the criteria that is taken into account during planning (future forecasts, adjustments, national trends, library's own annual report data, etc.)
  - c) Dahlgren asked for input from the Board members and for elaboration on the info they already provided to him in a document earlier in the month.
  - d) A number of questions were asked by Board members regarding comparable libraries, specific data used for comparison, desired features and real examples of these features, trends (especially in children and young adult sections), and the need for flexibility.
  - e) Hartwick re-read the statement the Board had provided, and both Dahlgren and Board members offered clarification and elaboration.
  - f) City Manager Cameron Clapper offered questions and suggestions about locations and funding.
  - g) Dahlgren outlined next steps and will meet with the Board at a later date to present updated progress on needs assessment.
3. Meeting adjourned at 7:35 pm

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

***It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.***

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.